

**CONFIDENTIAL**

DD/S 69-1658

14 APR 1969

MEMORANDUM FOR: Director of Training

SUBJECT : Midcareer Executive Development Course

1. The Executive Director-Comptroller has discussed with the Director the matter of the appearance of the Deputies [ ] during future Midcareer Courses. The Director confirmed that his decision against Deputy Directors' travel [ ] for the last Course was not intended to extend to additional Courses.

25X1

2. In passing this decision to us, Executive Director-Comptroller has instructed that the Midcareer Course schedule must be structured so that no more than one Deputy Director is away from Headquarters at a time. Please implement Colonel White's instructions in setting up the future Midcareer Courses, including that scheduled for 11 May 1969.

SIGNED R. L. Bannerman

R. L. Bannerman  
Deputy Director  
for Support

cc: Executive Director-Comptroller

DD/S:RLB:ksd (11 Apr 69)

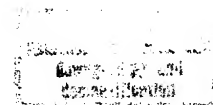
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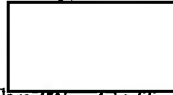
10 April 1969

25X1

To Mr.  -

Colonel White telephoned this evening to pass on the information which I have translated into a suggested memorandum for DTR. Colonel White said that he would inform the Deputies of Mr. Helms' decision and asked only that we be sure that the Course scheduling ensures that only one Deputy is absent at a time.

After we check the timing of the next Course, we will finalize this memorandum for your signature. Meanwhile, I will also pass the word to Training by phone.

  
John W. Coffey

25X1

Att  
Draft DD/S Memo for DTR re  
Midcareer Executive Development Course

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DRAFT - 10 April 1969

*Put in final form*  
25X1

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